



## APPLICATION INSTRUCTIONS

1. Download the application form from [www.minervaeducation.net](http://www.minervaeducation.net). Complete the application and make sure you have read Payment Terms and Conditions on page 2.
2. Sign the application on page 2.
3. Submit your application by one of these methods:
  1. Print, scan and attach your application to an email and send it to [workshops@minervaeducation.net](mailto:workshops@minervaeducation.net).
  2. Print and fax your application to Minerva Education at (480) 775 2670.
  3. Print and mail your application to the above address. You may include a check for the seminar fees at this time. If so we will send you a receipt by regular mail.
4. We will get back to you and acknowledge receipt of your application within 72 hours. At that time may also inform you that your application has been accepted. In some cases this may take longer, due to high demand.
5. Payment instructions will be sent to you by email once you are formally accepted as a participating writer for the seminar. Payment options include personal check and Paypal.
6. Questions? Visit our site at [minervaeducation.net](http://minervaeducation.net) or email [workshops@minervaeducation.net](mailto:workshops@minervaeducation.net)!



**RHYS BOWEN WRITING WORKSHOP APPLICATION**  
MAY 26 - JUNE 4, 2016

**APPLICANT INFORMATION**

Name:

Date of birth:

Male  Female

Phone:

Current address:

City:

State:

ZIP Code:

E-mail

**OTHER INFORMATION**

Health issues requiring assistance: Yes  No  If yes, please describe:

Please list prescription medications you are currently taking and their use:  
(e.g. Allegra – allergies):

Please list any medications, foods or any other allergies you have:

Are you on a special diet? (e.g. Vegetarian, Diabetic): Yes  No  If yes, please specify:

**EMERGENCY CONTACT**

Name:

Address:

Phone:

City:

State:

ZIP Code:

Relationship:

**PREVIOUS WRITING EXPERIENCE**

Previous training: None  College course(s)  Independent workshop(s)  Other:



I would rate myself as a writer:    Beginner [ <input type="checkbox"/> ]                      Some experience [ <input type="checkbox"/> ]                      Advanced [ <input type="checkbox"/> ]	
Preferred genre:    Novel [ <input type="checkbox"/> ]    Short fiction [ <input type="checkbox"/> ]    Non-fiction [ <input type="checkbox"/> ]    Poetry [ <input type="checkbox"/> ]    Drama [ <input type="checkbox"/> ]    Other: _____	
<b>PASSPORT AND NATIONALITY</b>	
Nationality: US citizen [ <input type="checkbox"/> ]    Other: [ <input type="checkbox"/> ]    Please specify: _____	
Passport number (if available) <sup>1</sup> : _____	
Date of issue: _____	Date of expiration: _____
Place of issue: _____	
<b>PAYMENT TERMS AND CONDITIONS</b>	
<ol style="list-style-type: none"> <li>1. Payment in full of USD 5,350 must be made (with check or credit card) within 30 days of acceptance to the seminar in order to secure your place. Please consult the instructions page of this application for details.</li> <li>2. Absolute deadline for all payments is December 15, 2015, regardless of acceptance date.</li> <li>3. Participants who notify Minerva Education of their withdrawal from the seminar <i>within 30 days of payment</i> will be refunded in full, less a \$350 processing fee.</li> <li>4. Participants who notify Minerva Education of their withdrawal from the seminar <i>after 30 days of payment</i> will be refunded in full, less a \$1,500 processing fee.</li> <li>5. No refunds will be given after January 15, 2016.</li> <li>6. I understand that the following <i>are not included in seminar fees</i>: 1) Travel to and from Florence, Italy. 2) Spending money for personal expenses, souvenirs, snacks, and other personal needs. 3) Healthcare expenses. For details about seminar features included in seminar fees, please visit <a href="http://www.minervaeducation.net">http://www.minervaeducation.net</a> or email <a href="mailto:workshops@minervaeducation.net">workshops@minervaeducation.net</a>.</li> </ol>	
<b>SIGNATURE</b>	
<b>By signing below I affirm that I have read and understood payment terms and conditions listed above. I have kept a copy of this application for my own records.</b>	
Signature of applicant: _____	Date: _____

<sup>1</sup> If you do not have a passport at this time we will ask you for the number later. It is the participant's responsibility to apply for a passport, or make sure that an existing passport is valid for the dates of the seminar.